



DEPARTMENT OF THE AIR FORCE

HEADQUARTERS FOURTEENTH AIR FORCE (AFSPC)

7 Oct 02

MEMORANDUM FOR SEE DISTRIBUTION

FROM 14 AF/OV

747 Nebraska Ave, Suite B-109
Vandenberg AFB, CA 93437

SUBJECT: Clarification on Additional Training Documentation, OV 029-02 (30 OSOT Memo, 18 Sep 02)

1. Question: Do you concur that additional training provided to mission-ready personnel, not directed by Commander or Operations Officer, nor the result of new or changed procedures, should be documented as Recurring Training (RT)? Examples include; evaluation preparation scenarios and launch rehearsals.
2. Response: Concur. AFSPCI 36-2202, paragraph 3.4.1.2 establishes the minimum requirements for monthly RT. The annual plan of instruction provides a schedule for ensuring all tasks are covered during a year. There is no limit to the amount of RT that an individual may receive during a given month. Minimally, RT must be conducted IAW with the APOI and as required by the wing, NAF and MAJCOM instructions. This training does not meet definition of Individual Training in paragraph 3.4.1.2 and Supplemental Training in paragraph 3.4.1.3.
3. This response has been coordinated with AFSPC/DOTT. Please direct any questions to Lt Col Hollenga at DSN 276-9990, e-mail: dane.hollenga@vandenberg.af.mil.

DANE HOLLENGA, Lt Col, USAF
Chief, Standardization and Evaluation

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DEPARTMENT OF THE AIR FORCE

30TH SPACE WING (AFSPC)

18 September 2002

MEMORANDUM FOR HQ AFSPC/DOTT
14 AF/OV

FROM: 30 OSS/OSOT

SUBJECT: Additional Training Documentation

1. 30 OSS/OSOT requests clarification to determine category of additional training for documentation purposes.
2. In accordance with AFSPCI 36-2202, paragraph 3.4.1, Recurring Training (RT) "...emphasizes knowledge and skills not used on a routine basis, knowledge and skill deficiencies identified through feedback, and provides the medium for knowledge enhancement training." Additionally, paragraph 3.4.1.2 states "Conduct RT monthly. RT may include self-study guides, individual task presentation, classroom presentations, knowledge testing, or training scenarios."
3. In accordance with AFSPCI 36-2202, paragraph 3.4.2, Individual Training (IT) will be used "...when an individual is placed in restricted status as a result of evaluation deficiencies/ recommendation or unsuccessful completion of RT. The Commander or Operations Officer may direct IT for substandard mission performance or other situations (e.g., upon return from extended TDY, to correct errors identified during a successful evaluation).
4. In accordance with AFSPCI 36-2202, paragraph 3.4.3, Supplemental Training (ST) "...trains new or changed procedures, hardware, or software when RQT is not warranted."
5. Do you concur that additional training provided to mission-ready personnel, not directed by Commander or Operations Officer, nor the result of new or changed procedures, should be documented as Recurring Training? Examples include; evaluation preparation scenarios and launch rehearsals.

SIGNED

DANIEL J. BELDEN, Maj, USAF
Chief, Spacelift Training